

SOUND & DISTRICT PARISH COUNCIL

The Woodlands

Aston

Nantwich

CW5 8DB

01270780306

Following are the Draft Accounting Statements and Draft Accounts Sound & District Parish Council for year ending 31st March 2017.

These are unaudited and subject to change

Adrian G. Lawrence

Clerk & R.F.O. – Sound & District Parish Council

Sound & District

Accounts For Year

<u>INCOME</u>			£	p
		Current a/c	1365	96
		Business a/c	181	24
			<u>1547</u>	<u>20</u>
5/4/16	Interest Business a/c			
5/4/16	Shelving East Precept	1500 00		
	Grant	65 00		
			1565	00
12/4/16	HMRC VAT		16	79
1/9/16	Shelving East Precept	1500 00		
5/10/16	Interest Business a/c			06
17/3/17	HMRC VAT		42	06
			<u>3123</u>	<u>97</u>
			4671	17

Bank Reconciliation

	Receipt	4671 17
-	Payment	3512 69
		<u>1158 48</u>
	Current a/c	977 12
	Business a/c	181 36
		<u>1158 48</u>

18th April 2017
Adrian Lawrence
Chairman
R. M. ...
Chairman

Parish Council

Ending 31st March 2017

EXPENDITURE

	CHK		£	p	VAT
27/4/16	150	Scottish Power	89	08	4-24
27/4/16	151	Broomhall & Sand Methodist Church	15	00	
18/5/16	152	Broomhall & Sand Methodist Church	30	00	
12/5/16	153	AON UK Ltd	223	73	
12/5/16	154	Baddiley Chapel	15	00	
12/5/16	155	JDH Business Services	150	00	25-00
12/5/16	156	Andler First Responders	100	00	
12/5/16	157	St Michael Church Baddiley	100	00	
21/6/16	158	Broomhall & Sand Methodist Church	15	00	
21/6/16	159	A Lawrence Clerk Salary April-June	372	08	
21/6/16	160	HMRC April-June	92	80	
21/6/16	161	A Lawrence Clerk Expenses April-June	125	21	
	162	Bumped			
1/8/16	163	Broomhall & Sand Methodist Church	15	00	
1/8/16	164	Scottish Power	89	08	4-24
1/8/16	165	Podiat Media Website Hosting	60	00	
27/9/16	166	Broomhall & Sand Methodist Church	15	00	
27/9/16	167	A Lawrence Clerk Salary July-Sept	371	88	
27/9/16	168	HMRC July-Sept	93	00	
27/9/16	169	A Lawrence Clerk Expenses July-Sept	68	74	
12/12/16	170	Broomhall & Sand Methodist Church	15	00	
12/12/16	171	Scottish Power	89	96	4-28
12/12/16	172	A Lawrence Clerk Salary Oct-Dec	371	87	
12/12/16	173	HMRC Oct-Dec	93	00	
12/12/16	174	A Lawrence Clerk Expenses Oct-Dec	78	60	
6/2/17	175	Broomhall & Sand Methodist Church	30	00	
6/2/17	176	Scottish Power	89	96	4-28
20/3/17	177	Broomhall & Sand Methodist Church	15	00	
20/3/17	178	A Lawrence Clerk Salary Jan-March	371	87	
20/3/17	179	HMRC Jan-March	93	00	
20/3/17	180	A Lawrence Clerk Expenses Jan-March	123	83	
			<u>3512</u>	<u>69</u>	

Balance at Bank	Current	1070 12
	Business	<u>181 36</u>
		1251 48
- ulc chq 179	93 00	<u>93 00</u>

1158 48

4671 17

Section 2 – Accounting statements 2016/17 for

Enter name of
smaller authority here:

SOUND & DISTRICT PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2016 £	31 March 2017 £	
1. Balances brought forward	2174	1547	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	3000	3000	Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	132	124	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1860	1860	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	1899	1653	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	1547	1158	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	1547	1158	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	NIL	NIL	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
		NO	

I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:

Adrian Lawrence

Date: 18/04/2017

I confirm that these accounting statements were approved by this smaller authority on:

18/04/2017

and recorded as minute reference:

7/10/11

Signed by Chair at meeting where approval is given:

B. Lawrence

Notes in support of Accounts - Sound & District Parish Council - Year ended 31/3/17

1.	Assets:	None	2.	Borrowings:	None
3.	Leases:	None	4.	Debts outstanding:	None
5.	Payments outstanding:	None	6.	Tenancies:	None
7.	Payments – S137:	None	8.	Agency work:	None
9.	Advertising & Publicity:	None			
10.	Pensions:	Sound & District Parish Council have registered with Pensions Regulator as per requirements			
11.	Balances at Bank:	<p>C/F 31.3.16 £1547.20 - decrease on previous year. Money held in reserve is a reduced figure in line with the policy to c/f as low a balance as possible and is in line with the budgeted figures</p> <p>C/F 31.3.17 £1158.48 - decrease on previous year. Money held in reserve is a reduced figure in line with the policy to c/f as low a balance as possible and is in line with the budgeted figures of the RFO Minutes 7.12.15 6/V</p>			
12.	Risk Assessment:	Undertook as per Minutes 27/4/16 6/VIII/ii			
13.	Financial Regulations:	NALC Model 2 (England) adopted as per Minutes 27/4/16 7/VIII/i			
14.	Interest:	Gross Interest is paid on Bank Accounts			
15.	Donations:	No change to previous			
16.	Review of Parish Council Internal Audit:	Undertaken and approved as per Minutes 27/4/16 6/VIII/iii, and as part of current formal Risk Assessment and Financial Regulations, approved as per 12/13 above			
17.	Significant Variances:				
	Line 1	- £627	Decrease on previous year due to:-		
			Income exceeding expenditure by	-	£759.02
			received a grant from Cheshire East of	+	£130
			interest received	+	£2.06
			Total	-	<u>£626.96</u>
				=	£627
			Pence rounded up		
	Line 2		No change to previous year		
	Line 3	- £8	Grant from Cheshire East	-	65.00
			VAT Refund	+	58.58
			Interest	-	1.94
			Total	-	<u>£8.36</u>
				=	£8
			Pence rounded down		
	Line 4		No variance		
	Line 5		N/A		
	Line 6	- £246			
			AON Insurance	-	£3.35
			<i>Small decrease in premium</i>		
			Internal Audit	+	150.00
			Employing a professional firm		
			JDH to undertake this		
			Room Hire	+	15.00
			<i>More meetings</i>		
			Clerks Expenses	-	213.90
			<i>General decrease on all work especially Planning matters and no Election work</i>		
			Minute Book		
			<i>No books required</i>	-	24.18
			Other		
			<i>No cost for setting up website hosting only</i>	-	£170
			Total	-	<u>£246.43</u>
				=	£246
			Pence rounded down		
	Line 7	- £389	Decrease on previous year due to:-		
			expenditure greater than precept by	-	£512.69
			received a grant from Cheshire East of	+	£65.00
			interest received	+	£0.12
			VAT Refund	+	£58.85
			Total	-	<u>£388.72</u>
				=	£389
			Pence rounded up		
	Line 8	- £389	As per line 7 above		
	Line 9		N/A		
	Line 10		N/A		