

## Bank reconciliation – SOUND & DISTRICT PARISH COUNCIL

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **SOUND & DISTRICT PARISH COUNCIL**

County area (local councils and parish meetings only): **CHESHIRE EAST**

**Financial year ending 31 March 20xx**

Prepared by (Name and Role): **Adrian G. Lawrence - Clerk/ RFO**

Date: **31/3/21**

	£	£
<b>Balance per bank statements as at 31/3/21</b>		
Current Account	7,597.76	
Business Account	182.89	
	<hr/>	7,780.65
Petty cash float (not applicable)		
Less: un-presented cheques as at 31/3/21 <i>(normally only current account)</i>		
Cheque number		
87	(378.95)	
88	(94.80)	
89	(21.63)	
90	(100.00)	
91	(115.00)	
92	(5,233)	
	<hr/>	(5,943.38)
Add: any un-banked cash as at 31/3/21	-	
	<hr/>	
<b>Net balances as at 31/3/21 (Box 8)</b>		<b><u>1,837.27</u></b>

## Reconciliation between Box 7 and Box 8 in Section 2 - pro forma

(applies to Accounting Statements prepared on an income and expenditure basis only)

Please complete the highlighted boxes.

Name of smaller authority:

SOUND & DISTRICT PARISH COUNCIL

County area (local councils and parish meetings only):

CHESHIRE EAST

There should only be a difference between Box 7 and Box 8 where the Accounting Statements (Section 2 of the AGAR) have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

		£	£
<b>Box 7: Balances carried forward</b>			<b>1,837.27</b>
Deduct: Debtors (enter these as negative numbers)			
	1		
	2		
	3		
		-	
Deduct: Payments made in advance (prepayments) (enter these as negative numbers)			
	1		
	2		
		-	
<b>Total deductions</b>		-	-
Add:			
Creditors (must not include community infrastructure levy (CIL) receipts)			
	1		
	2		
		-	
Add:			
Receipts in advance (must not include deferred grants/loans received)			
	1		
	2		
		-	
<b>Total additions</b>		-	-
<b>Box 8: Total cash and short term investments</b>			<b>1,837.27</b>