

Mr Lawrence,

3: Receipt of documents – notification of exempt status, 2021

An automated message to notify you that we have received and logged the notification of exempt for the year ended 31 March 2021 submitted to us for Sound & District Parish Council. By notifying Sound & District Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for the reporting year.

If you did not submit your notification of exemption by the specified submission deadline and were sent a chasing letter(s), you will receive an invoice for those chasing charges calculated in accordance with the fee set by Smaller Authorities' Audit Appointments Limited which are available to view [here](#).

If we receive any correspondence from local electors during the period for the exercise for public rights requires us to contact you, you will not hear from us again, except to chase any outstanding fees, until the reporting for the 2021/22 review year gets underway.

Regards,

Sam
on behalf of PKF Littlejohn LLP

(0) 20 7516 2200

pkf-l.com

on behalf of

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