

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Sound & District Parish Council**

County area (local councils and parish meetings only): **Cheshire East**

Financial year ending 31 March 2022

Prepared by (Name and Role): **Adrian G. Lawrence - Clerk/ RFO**

Date: **31./3.22**

	£	£
Balance per bank statements as at 31/3/22:		
Current Account	8,085.25	
Business Account	182.95	
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		8,268.20
Petty cash float (not applicable)		
Less: any un-presented cheques as at 31/3/22 (normally only current account)		
Cheque number		
269	(386.45)	
270	(27.50)	
271	(96.80)	
273	(50.77)	
275	(20.00)	
276	(13.14)	
279	(3,294)	
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		(3,888.52)
Add: any un-banked cash as at 31/3/22 n/a		
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		-
		<hr/>
Net balances as at 31/3/22 (Box 8)		<u><u>4,379.68</u></u>

Reconciliation between Box 7 and Box 8 in Section 2 - pro forma

(applies to Accounting Statements prepared on an income and expenditure basis only)

Please complete the highlighted boxes.

Name of smaller authority:

Sound & District Parish Council

County area (local councils and parish meetings only):

Cheshire East

There should only be a difference between Box 7 and Box 8 where the Accounting Statements (Section 2 of the AGAR) have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

	£	£
Box 7: Balances carried forward		4,379.68
Deduct: Debtors (enter these as negative numbers)		
1	-	
2	-	
3	-	
	-	
Deduct: Payments made in advance (prepayments) (enter these as negative numbers)		
1	-	
2	-	
	-	
Total deductions	-	-
Add:		
Creditors (must not include community infrastructure levy (CIL) receipts)		
1	-	
2	-	
	-	
Add:		
Receipts in advance (must not include deferred grants/loans received)		
1	-	
2	-	
	-	
Total additions	-	-
Box 8: Total cash and short term investments		4,379.68