

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Sound & District Parish Council**

County area (local councils and parish meetings only): **Cheshire East**

Financial year ending 31 March 2024

Prepared by (Name and Role): **Adrian G Lawrence - Clerk/ RFO**

Date: **31/03/2024**

	£	£
Balance per bank statements as a 31/03/2024		
Current Account	4,898.40	
High Interest Account	185.32	
Building Society Premium Account	-	
		<hr/>
		5,083.72
Petty cash float (if applicable)		-
Less: any un-presented cheques as : 31/03/2024 <i>(normally only current account)</i>		
Cheque number 336	(156.00)	
337	(50.77)	
		<hr/>
		(206.77)
Add: any un-banked cash as at 31/3/24 <i>e.g Allotment rents banked 30/3/xx (but not credited until 2 April)</i>		
		-
		<hr/>
		-
Net balances as at 31/3/24 (Box 8)		<u>4,876.95</u>

Reconciliation between Box 7 and Box 8 in Section 2 - pro forma

(applies to Accounting Statements prepared on an income and expenditure basis only)

Please complete the highlighted boxes.

Name of smaller authority:

Sound & District Parish Council

County area (local councils and parish meetings only):

Cheshire East

There should only be a difference between Box 7 and Box 8 where the Accounting Statements (Section 2 of the AGAR) have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

	£	£
Box 7: Balances carried forward		4,877.00
Deduct: Debtors (enter these as negative numbers)		
1		
2		
3		
	-	
Deduct: Payments made in advance (prepayments) (enter these as negative numbers)		
1		
2		
	-	
Total deductions		-
Add:		
Creditors (must not include community infrastructure levy (CIL) receipts)		
1		
2		
	-	
Add:		
Receipts in advance (must not include deferred grants/loans received)		
1		
2		
	-	
Total additions		-
Box 8: Total cash and short term investments		<u>4,877.00</u>